



Cape Elizabeth Town Council

Workshop Agenda

Wednesday, December 19, 2018 6:00 p.m.

Town Hall - Jordan Conference Room

James M. "Jamie" Garvin, Chairman
Valerie J. Deveraux
Jeremy A. Gabrielson
Caitlin R. Jordan
Penelope A. Jordan
Valerie A. Randall
Christopher M. Straw

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

1. Annual FOAA Training

Town Attorney Thomas Leahy and Town Clerk Debra Lane will present the annual training relating to the State of Maine Freedom of Access Act. In addition, bias and conflict of interest will be reviewed.

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

2. Commercial Bus Fees at Fort Williams Park

Link to Citizen Correspondence

On November 14, 2018 the town council approved commercial vehicle fees at Fort Williams Park, see below.

At the December 10, 2018 town council meeting during citizens' discussion of items not on the agenda the council was asked to reconsider the commercial fees relating to motor coaches.

Item #143-2018 Proposed Commercial Van, Bus and Vehicle Traffic & Fees

Present – Kathy Raftice, Director of Community Services and Fort Williams Park
Jim Kerney, Member Fort Williams Park Committee

Introduction – Mr. Sturgis

Moved by Sara W. Lennon and Seconded by Penelope A. Jordan

ORDERED, the Cape Elizabeth Town Council approves the following commercial van, bus and vehicle traffic fees for Fort Williams Park for the 2019 season. The town council thanks the Fort Williams Commercial Passenger Vehicle Subcommittee and Fort William Park Committee for their review and recommendations.

(7 yes) (0 no)

Vehicle Category	Capacity Max	2019	
Vans & Limos	14 Seats	\$25/Single Visit	\$550/Season
Mini Buses	20 Seats	\$50/Single Visit	\$2100/Season
Trolleys	30 Seats	N/A	\$3000/Season
Motor Coaches*	>30 Seats	\$150/\$140 Single Visit	N/A
<i>Motor Coach volume discount triggers at 75 visits for any operator.</i>			

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

3. Comprehensive Plan Review Process

The comprehensive plan committee has completed the draft comprehensive plan.

At the December 10, 2018 town council meeting, the council voted to set the comprehensive plan review process to workshop for this evening.

Adjournment